

MEMORANDUM OF UNDERSTANDING
PLEASE READ CAREFULLY

★ Please pick-up and return costumes to 1777 St. Julian Place, Room 121 – *please plan for additional assistance when picking up and dropping off costumes.*

The costumes are the property of the South Carolina Department of Health and Environment Control (DHEC). The Bureau of Community Health and Chronic Disease Prevention is loaning the costumes contingent upon agreement to the following:

1. _____ is to be held liable if costumes are damaged because of negligence, misuse, or loss, etc. while in their possession. **We expect the costumes to be returned in the same order in which we send them out (each piece with its costume). You are responsible for cleaning the parts of the costume that are worn on your person.**
2. To make appropriate arrangements to pick up and return the costumes to the Bureau of Community Health and Chronic Disease Prevention by the date agreed to at the bottom of the request form.

***Bureau of Community Health
and Chronic Disease Prevention***

Responsible Party

By: _____

By: _____
Signature of Responsible Person

Date: _____

Name (Print)

Title

Affiliation

Date: _____